



## Norridge Park District Field Rental Policy

All fields must be rented **in advance** to insure use of the field. The Norridge Park District requires the renter to provide proof of insurance prior to renting the field. The Norridge Park District staff will inform the renter of the necessary amount required on a case by case basis. Once the Group Permit Application has been approved, a separate \$100 cash/check/credit card deposit is required to reserve a field or baseball diamond. Failure to arrive or depart on time may result in the surrendering of your security deposit and/or additional hourly charges, unless the Park District cancels the reservation due to severe weather or any outside circumstances.

### What does renting the field include?

Renting the ball field will ensure the customer that the field will be available only to that customer for a specified time frame. If there is a conflict with park patrons on the field they will be asked to leave. Officials are **not included** in any ball field rentals.

Reservations may be cancelled as the Norridge Park District staff sees fit due to weather or any other outside circumstances. Parties will be notified in the event of a weather related cancellation. A 10-day notice is required for all cancellations not due to unforeseeable weather. The \$100 security deposit will not be refunded without a 10-day notice of cancellation.

At no time should the renter manipulate the field in any way unless previously discussed with the Norridge Park District administration. Prices below are **per hour**. The entire rental fee is due 10 days prior to event.

### Charges (per hour) for Softball Diamonds:

Rental Fee:	Includes:
\$45 per hour game (No Frills)	No Maintenance to the area of play.
\$55 per hour game (Standard Rate)	Base paths will be dragged and foul lines will be painted down the first and third-base lines. The field will be reserved and held in prepared condition until the renter arrives.
\$60 per hour game (evening rentals with lights)	Diamond, Outfield and surrounding area of play will be illuminated. Base paths will be dragged and foul lines will be painted down the first and third-base lines. The field will be reserved and held in prepared condition until the renter arrives.

*There will be an additional charge if diamonds need to be prepped with field dry due to inclement weather.*

*Charge: \$10 per bag of field dry used.*

### Charges (per hour) for Soccer Fields:

Rental Fee:	Includes:
\$45 per hour game (No Frills)	No Maintenance to the area of play.
\$55 per hour game (Standard Rate)	Soccer nets and painted field lines. The field will be reserved and held in prepared condition until the renter arrives.
\$60 per hour game (evening rentals with lights)	Field and surrounding area of play will be illuminated. Soccer nets and painted field lines. The field will be reserved and held in prepared condition until the renter arrives.



# Group Permit Application

Date of Application: \_\_\_\_\_

Organization / Individual Making Request: \_\_\_\_\_  
(Person will be held responsible for event)

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home or Cell Phone \_\_\_\_\_ Email Address: \_\_\_\_\_

Reason for Rental: \_\_\_\_\_ Number of Participants: \_\_\_\_\_

**Area(s) Requested:** *(check all that applies)*

- Softball Diamond 5
- Micro Soccer Field
- PeeWee Soccer Field
- Junior Soccer Field
- Senior/Adult Soccer Field
- Outdoor Volleyball Courts

**Equipment Requested:** *(check all that applies)*

- Lines & Bases for Softball Field
- Soccer Nets
- Lights

Rental Date(s) Requested: \_\_\_\_\_

Time of Rental(s): \_\_\_\_\_ Total Hours: \_\_\_\_\_

**Organization / Individual acceptance and agreement to adhere to Park District Regulations:**

“I, the undersigned, have read and understand the Norridge Park District’s Field Rental Rules, Policies, and Regulations. I take full responsibility as a Permitted User for my organization to comply with this policy.”

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Must be an adult and authorized representative)*

**---- FOR OFFICE USE ONLY -----**

Rental Charge: \_\_\_\_\_ total # of hours X \$ \_\_\_\_\_ /hour = \$ \_\_\_\_\_

\$100 Security Deposit, Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_