



# BIRTHDAY PARTY RENTAL FORM

Date Received:

Date Requested: \_\_\_\_\_ Time (Circle): 2-4pm or 5-7pm

Last Name: \_\_\_\_\_ Parent's First Name: \_\_\_\_\_

Cell #: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Birthday Child's Name: \_\_\_\_\_ Current Age: \_\_\_\_\_

**\*\*Reserved location on the concessions deck for guests and one long 6 foot table available for party supplies\*\***

Package includes admission for 12 guests plus the birthday party child and 2 hours in the reserved concession area:

- **RESIDENT FEES:** \$96 for (2) Hour Package | Each Additional Guest is \$6.00
- **NON-RESIDENT FEES:** \$126 for (2) Hour Package | Each Additional Guest is \$9.00

Number of Guests: \_\_\_\_\_ Total Fee: \_\_\_\_\_

- Price of the party include admission for up to 12 guests, plus the birthday party child.
- Any additional guests may be paid for on the day of the party at the pool admissions desk.
- Anyone entering the pool are expected to abide by the rules and regulations established by the Norridge Park District.
- Each person will receive a wristband on the day of your party that they must wear while using the facility.
- No group will be admitted unless the person responsible (age 18 & over) is present.

Lifeguards are always on duty to enforce rules and respond in the case of an emergency.

Parent Signature:

\_\_\_\_\_

Office Use Only:

	Amount Due	Date	Paid by:	Check #	Staff

Pool Birthday Party Packages  
 Admission for up to 12 people plus the birthday party child  
 2 hours in the reserved concession party area

## Pool Birthday Party Rental Rules / Policies

- Full payment for the party is due one week prior to the day of the party.
- Refundable deposit is required with this form.
- Party does NOT include cake or ice cream, but you are welcome to bring your own!
- Party must be scheduled at least 2 weeks in advance.
- Party will be booked upon approval of the contract and deposit payment.
- A 3-day notice must be given to reschedule or cancel. If cancellation is not given 3 days in advance, a \$25 cancellation fee will be charged. Rescheduling fee of \$25.
- If the park closes due to inclement weather, the party will be rescheduled at no additional charge.
- We will not cancel a party due to weather conditions until the day of the party. If the pool is open to the public and you choose to cancel or reschedule, a cancellation fee will be assessed.
- Everyone entering the front gate is considered a guest of the party including grandparents, parents, etc.
- Upon conclusion of the party, guests are welcome to stay and use the pool, but must clear the party area.
- All coolers may be checked at any point during the rental. (No Glass Allowed)
- Any outside entertainment and vendors must be approved by the Norridge Park District and must provide a Certificate of Insurance.

Submit Completed Request to:

Norridge Park District – 4631 N. Overhill Ave. Norridge, IL 60706

Phone: 708-457-1244 Fax: 708-457-8385

Email: [info@norridgepk.com](mailto:info@norridgepk.com)

### RENTER ACKNOWLEDGEMENT

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_