

Setting up an account to Reserve Outdoor Basketball Courts

Reserve Online

- If you currently have an account here at the Norridge Park District, parent or guardian can set up online access, just go to www.norridgepk.com.
 - Click on the computer mouse in the yellow box and create an account with a user ID and a password.
 - Once your account is verified then you can register your child by entering "Open Gym Reservations" in the search field and picking an open time slot.
- If you need to set up an account here at the Norridge Park District, we would need to see the parent or guardian's ID and one current utility bill to complete a onetime proof of residency.
- In addition we would need to see the child's birth certificate to complete a onetime proof of dependency.
- After these steps are complete you would then set up an online account by going to <u>www.norridgepk.com</u> and clicking on the computer mouse in the yellow box in the upper right side of the screen.
- Once you have created a user ID and password we will approve the account and you can register your child by entering "Open Gym Reservations" in the search field and select an open time slot.

Reserve In-Person

- If you currently have an account here at the Norridge Park District, you can stop by the fitness center and sign up for an open gym time slot. *Parent/Guardian will not be required to be present for in-person as long as child is set up in an account for us.
- If you need to set up an account we would need to see a parent/guardian ID and current utility bill and the child's birth certificate. We do require a one-time proof of residency and a one-time proof of dependency. After we enter your information then you can sign up for an open time slot.

Questions

If you have any questions, please reach out to (708) 457-1244 or email info@norridgepk.com